



Half Term Parent Guidance

At TSPA we are committed to keeping our students and staff safe. We hope this guidance will help you with what will happen when you arrive for your summer school.

Is it safe for my child?

-As you will see below, we have done/ will do everything possible to keep your child safe whilst they are with us

-If your child or a member of your household is unwell with COVID-19 symptoms please do not send them to summer school. If this occurs you can find the latest government advice here:

www.gov.uk/government/publications/covid-19-stay-at-home-guidance

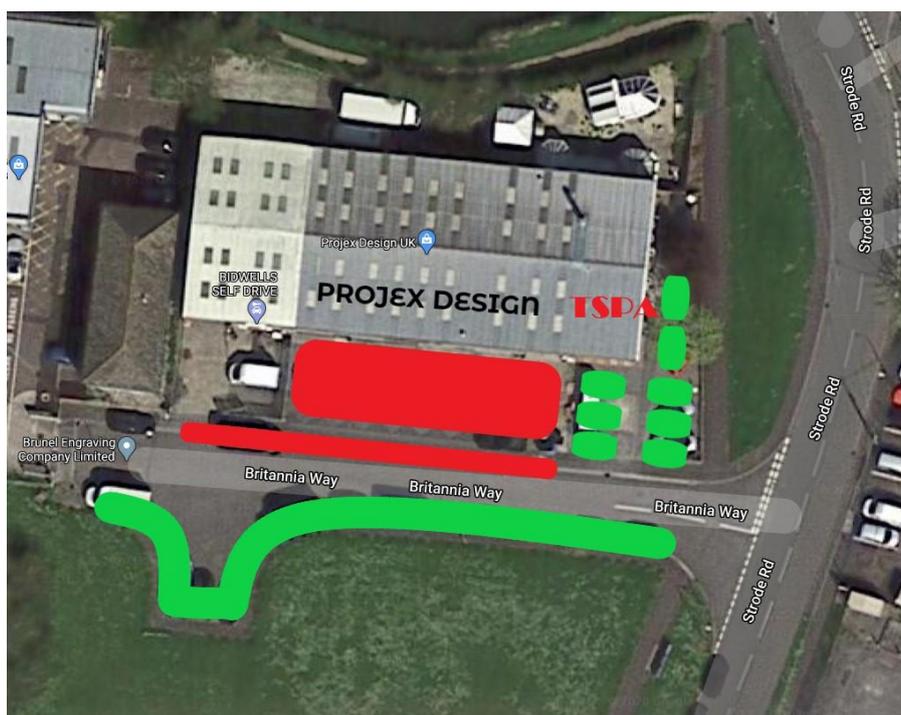
What if the Half Term Club is cancelled or I am ill?

-If the club is cancelled due to changing government guidance all fees will be refunded

-If you cannot attend the workshop because you are needing to isolate due to COVID-19 we will endeavour to refund you or partially refund you dependant on if we can fill your space.

Drop Off-

-There is a small amount of parking at the studios and plenty of free parking on the roads. Please do not park on or in front of our neighbour's forecourt (Projex). The green below shows available parking.



-If you are local do consider walking/ cycling/ scooting. You are welcome to leave any bikes etc in our garden.

-We will have two entrances to the studios in operation, one for each group joining us that day. Signage will be up to let you know where to queue. Please use the social distancing spray painted stars on the floor whilst waiting to come into the studios.

-Where possible can participants be accompanied by just one other person whilst queuing

-Your entrance to the studio will be opened about 10 minutes before your start time to hopefully allow everyone to enter slowly and calmly as you arrive.

-If you are running late please call the studio phone to inform us: 01275 343938.

-On arrival the teacher will meet you and verbally check that the participant is feeling well

-No one (including parents, accompanying adults, siblings etc) is to enter the premises except the participant please. You are more than welcome to say your goodbyes just outside the door.

-We will ask the participants to use hand sanitiser on entry and then show them through to their space.

Pick Up-

-We will use the same location for pick up as we will drop off. The teacher will bring out the students and ask the participant to spot you so we can release them to you. Please make sure you use either the spray-painted floor stars or you can wait on the path just outside our fence.

-If you are running late please call the studio phone to inform us: 01275 343938

Social Distancing-

-Our Half Term Clubs will be operating using social distancing (as required in the government guidelines). We will ask the participants to be mindful of others in their group and to try and maintain "1 metre plus" social distancing. We will have star stickers spaced out on the floor of each studio to help with distance but will not be expecting them to stay stood on these all day.

-It might be useful for you to have a chat with your child about the distancing and to ensure they are comfortable and happy with it.

-If a participant isn't able to distance from others, we will need to remove them from their group and call a parent/guardian to collect them. (We of course understand that for some social distancing may be quite new and accidental forgets may occur.)

What to Wear and Bring-

-For the half term days please wear comfortable clothing you can move in

-We have special dance flooring in each of the studios so outdoor shoes must stay in the dressing rooms. Bare feet, jazz/ballet shoes or trampoline socks (with grip on the bottom) are perfect for in the studio.

-We hope to be able to get out for some fresh air over breaks and lunch- so please bring a jumper/ sun cream/coat appropriate for the weather

-A notebook and pencil case

-A packed lunch

-A named drinks bottle

-If a participant would like to bring their own hand sanitiser for break or lunch times they may, though this will need to stay in their bags. We have plenty of hand sanitiser and soap to go around.

-If possible please bring all the above in a rucksack, this will help keep each persons belongings together. In the event of bad weather we will have a rail available for coats.

What we are doing to keep your child safe-

We are closely monitoring all government guidance and are confident that we can keep your child safe. Our risk assessment is available to read on our website. Below is a summary of the actions we are taking to keep everyone safe:

-keeping up to date with government guidance

-having a clear drop off/ pick up plan

-seeking verbal confirmation from the participants that they are feeling well on arrival

-all onsite staff have received training in the signs and symptoms of COVID-19 and in the policies put into place to keep staff and participants safe

-separate entrances/exits for each group

-staff and participants will be asked to use hand sanitiser or wash their hands on arrival/ exit, before and after meals and each 60 minutes in between

-common contact points will be cleaned regularly throughout the day

-the studios will be deep cleaned each evening

-all spaces will be well ventilated either by opening windows or using the air conditioning

-toilet facilities will be limited to one at a time and they will be cleaned frequently

-we will encourage good coughing/ sneezing hygiene and provide tissues and bins

-we have a policy in place for if a child should become unwell

-we will be encouraging participants to social distance and will not teach any partner work

-we have limited numbers

-we will take advantage of the outdoor space we have